

# COBA LEADERSHIP TEAM MINUTES

Thursday January 7 2021

Present: Mark Frank, Kristina Grimes, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Fawzi Noman, Joey Robertson and Shani Robinson (Virtual Meeting)

1. Approval of Minutes. Minutes for December 16<sup>th</sup> and 17<sup>th</sup> were modified and approved.
2. CAD Updates.
  - a. Cabinet Updates.
    - i. Commencement- Thanks were given to everyone who made graduation a success. Dr. Tuttle was mentioned specifically for his efforts.
    - ii. Compliance and Risk Management- Dr. Maynard has asked any concerns to be sent to him. The President has brought back a staff member to assist in this process.
    - iii. Consultant- A consultant has been hired to review efficiencies and organizational structure. The consultant will meet with members of the President's Cabinet. The consultant will also attend the President's retreat with the Deans.
    - iv.

- e. Double Major Policy/Procedure A committee will be reviewing CPOS, degree plans and double dipping. Dr. Jesswein will serve on this committee at the Dean's suggestion. Several of COBA majors may be affected by changes.
  - f. New Faculty Breakfast The breakfast will be virtual, and all deans have been asked to attend. The Provost will share his expectations of promotion and tenure.
3. AACSB. We submitted our report yesterday. The Dean will make the report available to everyone in the college and will organize one or two meetings with participating faculty to go over the visit format.
  4. Faculty/Staff Meeting. The Dean reviewed the agenda to be covered at the spring faculty/staff meeting.
  5. Multi-disciplinary Review Committee Reports. The Leadership Team members all confirmed they have completed reading the reports. The team will meet on February 24<sup>th</sup> to review the committee reports.
  6. Scheduling 7a/7b. Pros and cons were discussed of keeping the 7a/7b schedule in the fall, particularly for the MBA and MS in Project Management programs. The Chairs agreed to proceed with this schedule for the fall.
  7. Academic Recovery Program (ACRP). Students on academic suspension and probation will be enrolled in this program. It is intended to help these students improve their GPA.
  8. Miscellaneous
    - a. FES Committee The committee will need to revisit FES 4. The report was vague and will need to be updated.