

COBA LEADERSHIP TEAM MINUTES

Thursday, April 22, 2021

Present: Kristina Grimes, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Fawzi Noman, Joey Robertson, and Shani Robinson. (Guest: Karen Sherrill)

1. Strategic Planning Presentation (Dr. Sherrill). Dr. Karen Sherrill presented possible ideas for changes/improvements to COBA's existing strategic planning process. The Leadership Team will have several one hour single topic meetings to discuss ideas and how to move forward.
2. Approval of Minutes. Minutes for April 8th were modified and approved.
3. AALT/CAD Updates.
 - a. COVID Update – New travel guidelines have been posted. Vaccinated people no longer need to quarantine after traveling domestically using a common carrier. Non vaccinated people will need to quarantine for seven days with a negative COVID test or 14 days without a test.
 - b. Flex Space – The Woodlands Center will now have flex space for professors to use on a first come first serve basis.
4. DEI Efforts within COBA. Possible DEI responsibilities were reviewed and discussed. The college is still unsure if this position will be part time or full time and if COBA will receive additional funding to help pay salary expenses. The Dean's Office will send an email to gauge faculty interest in the position later this week.
5. Unfinished Business. The Dean asked the Leadership Team to submit dates they are not available to meet between May 15th and June 15th to out to the Provost's Office for an update.
 - b. Face to Face Fall 2021 Schedule – The Leadership Team discussed having a "normal" fall schedule and possible issues we

may have returning to a full face to face semester.