Staff Council Meeting Minutes Sam Houston State University December 13, 2017

I. Call To Order

Melissa Fadler called the meeting to order at 1:31 pm

II. Reading/Approval of Minutes – David Arriola

Study on setting and stated for the distribution of the distribution of the set of the

to the scholarship fund, becoming BFF mentor, joining the webinar series, and supporting a student organization. Dr. Angrove asks that any member of Staff Council that feels that their department can provide services and support to FORWARD students should contact her to get involved.

V. Chairs Reports – Melissa Fadler

Melissa met with the chair of Faculty Senate Dr. Jonathan Breazeale to discuss what their goals were and to present ours for the upcoming semester. Faculty Senate is currently working on ORP retirement reform but staff are ineligible for ORP, we will wait for future collaboration opportunities that effect both faculty and staff alike. A meeting with Dr. Miller is scheduled for January to follow up on her proposal for Staff Council to participate in community engagement. Melissa and Megan were contacted by Mark (the chair elect) from the University of Houston's Staff Council in regards to creating a Texas State Staff Council Consortium. Any Texas University that has a Staff Council has been participating in regular conference calls to discuss issues, goals, and missions of each member institution. A survey was completed by Melissa and Megan and submitted with information on SHSU's Staff Council. More information will follow when it becomes available.

VI. Committee Reports

News and Networking: Meghan Burton

This month's spotlight on Staff winner is Brad Herget from the Lowman Student Center. Members from Staff Council will travel to his office to present him his award, immediately following the meeting.

Nominations and Elections: Pam Laughlin No update.

Special Events: Melissa Fadler

Melissa delivered the Special Events update in Megan Foley's absence. Staff Council collected over 1800 lbs. of food from the people and pets food drive on November 29th.

Staff DevelopmentrpD(a)whOCa(D)(N)D(G)He(we)4 (1)-20pm(t)-2 (a)-6 (nt)-2 (C)-3 n(f)3 (e)4r fey

create a new format for this year's PDC. Staff members will check in and report to a group opening session instead of going directly to their first breakout session. This will allow for a uniform message to go out to everyone, welcoming them and explaining the course of events for the day. Four members of the PDC committee received talent management training from T.J. Bittick in HR to allow them access to talent management to prepare them to assist with registration. The program and marketing team is currently working on the mass email to be sent out to SHSU staff members to remind them of the event and to register online. Rebecca is also working with Aramark to finalize a meal for the PDC. At next month's meeting, the PDC committee will be asking members of Staff Council to volunteer to help assist in running events for the day.

Staff Affairs: Natalie Payne

Staff Affairs met to review a SHSU Diversity committee/club that were only for staff members and the SHSU smoking policy. Kristin Ware and Wilbert Hightower submitted Natalie's research on staff Diversity committees at other Texas Universities. They found that at the researched institutions, that no staff only committees/clubs existed. Melissa added that Dr. Hernandez informed her that there is currently a diversity committee at SHSU made up of faculty members, chair by Dr. Littlejohn and Dr. Eaton.

The committee is still currently reviewing the smoking policy.

Campus Art Review Committee: