

## **COBA LEADERSHIP TEAM MEETING MINUTES**

**Friday, December 16, 2011**

Present: Roger Abshire, Leroy Ashorn, Doug Berg, Ed Blackburne, Gloria Buchanan, Kurt Jesswein, Philip Morris, Mitchell Muehsam, and Valerie Muehsam.

1. Approval of Minutes from December 2nd. The minutes were modified and approved.
2. Big Six/Prerequisites The chairs will verify that existing prerequisites on individual courses are accurate. At

---

funds. Fawzi informed the Leadership Team that a switch need to be replaced and that we are running out of port space. Fawzi gave an overview of requests he proposes to give to IT. Dean Muehsam asked the chairs to be prepared to discuss HEAF requests at the next meeting.

4. TUC Day Schedule The Leadership Team decided that TUCourses will be offered from 10am to 2pm.

